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UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

EDNA CALLAWAY,

Plaintiff,

vs.

KILILO KIJAKAZI,
Acting Commissioner of Social Security,

Defendant.

Case No.: 2:21-cv-01237-EJY

**MOTION TO BE RELIEVED OF PROVIDING
CD COPY OF THE CERTIFIED
ADMINISTRATIVE RECORD**

MOTION

Pursuant to Local Rule IA 1-4, Defendant, the Acting Commissioner of Social Security (Defendant or Commissioner), respectfully moves for an order to change, dispense with, or waive the requirement that the Commissioner provide the Court with a copy of the certified administrative record (CAR) on a compact disc (“CD”). This motion is based on the following memorandum of points and authorities, along with the papers and pleadings on file.

MEMORANDUM OF POINTS AND AUTHORITIES

I. INTRODUCTION

In Social Security disability cases, Defendant must file the CAR with Defendant’s answer pursuant to 42 U.S.C. § 405(g). In pre-COVID practice, Defendant would provide a paper copy of the CAR to the chambers of the presiding judge per Local Rule IC 2-2(g). Pre-COVID scheduling orders in Social Security cases also typically required that Defendant submit a both a paper copy and an electronic copy of the CAR, under seal, to the Court. In addition, Defendant provided the Court with a copy of the CAR on a CD in each case.

As will be explained in more detail below, due to the COVID-19 pandemic, the Social Security Administration has been unable to prepare certified paper and CD copies of the CAR for courts of this district. This Court has in the past denied the Commissioner’s motions to be relieved of providing a paper copy of the CAR to the Court.¹ As such, Defendant hereby requests that this Court change, dispense with, or waive the requirement that Defendant provide the Court with a CD copy of the CAR. In addition, Defendant will file an electronic copy of the CAR (e-CAR) under seal using an event in CM/ECF that will be accessible to all case participants, including counsel of record.²

¹ Defendant is concurrently filing a motion for an extension of time to provide the Court with a paper copy of the CAR.

² While Defendant has previously requested permission from the court to file the e-CAR under seal, Fed. R. Civ. P. 5.2(c) provides that electronic access to the court’s docket is authorized for parties and their attorneys of record. In addition, Local Rule IA 10-5 allows for sealed filings when “permitted by statute, rule, or prior court order.” As such, Defendant is not required to seek permission from the court to file the e-CAR under seal, and the Clerk’s Office has changed the sealing instructions in CM/ECF to now reflect that such filings are permitted consistent with L.R. IA 10-5. Defendant therefore intends to file

1 **II. ARGUMENT**

2 **A. Local Rule IA 1-4**

3 L.R. IA 1-4 provides that “[t]he court may sua sponte or on motion change, dispense with, or waive
4 any of [the local rules] if the interests of justice so require.” This rule has been applied to, for example,
5 waive the requirements of L.R. IA 10-3(e), which required that the cover page of each exhibit include a
6 description of the exhibit. *Gant v. Williams*, No. 2:16-cv-00528-JAC-NJK, 2017 WL 2974945, at *1
7 (respondents argued that adding descriptors to the cover page of each exhibit was unduly burdensome given
8 the large number of exhibits in the case).

9 **B. This Court Should Find under Local Rule IA 1-4 That the Interests of Justice Are**
10 **Served By Waiving the Requirement that Defendant Provide a CD Copy of the CAR**
11 **to the Court.**

12 Defendant, the Acting Commissioner of Social Security, by her undersigned attorneys, provides
13 notice to the Court and Plaintiff that an electronic copy of the CAR has been prepared and can now be filed
14 in this matter. However, at this time, employees of the Social Security Administration’s Office of
15 Appellate Operations (OAO)—which is responsible for the preparation of CARs for the agency—remain
16 subject to the agency-wide evacuation order due to the COVID-19 pandemic. *See* 5 C.F.R. § 550.409
17 (permitting agencies to order employees to evacuate their worksite and work from home during a pandemic
18 health crisis). As a result, OAO is limited on the number of staff permitted to physically enter the office
19 to perform onsite work; the majority of the work is performed via telework. *See id.* The few employees
20 permitted to occasionally report to OAO’s physical work site in Falls Church, Virginia are currently limited
21 to reporting on a rotational basis to perform a number of OAO’s most vital duties, such as converting paper
22 claim files to electronic format, physically searching for missing paper claims files, processing mail, and
23 completing urgent business that cannot be handled remotely.³ Given the limited staff and overall volume

24 the e-CAR under seal using the “Certified Administrative Record” event in CM/ECF, which the Court
25 and all counsel of record will have access to.

26 ³ *See generally* Social Security Administration’s COVID-19 Workplace Safety Plan, *available at*
<https://www.ssa.gov/coronavirus/assets/materials/ssa-covid-19-workplace-safety-plan.pdf>, p.1: *Telework*
and Remote Work (“We have maximized telework and are performing all portable work remotely. . . . We
have a small number of employees and managers working in offices to handle workloads that must be
done in the offices, such as managing facilities and security, information technology, limited

of cases, OAO is unable to provide CD copies of the CAR—which this Court typically requires. At this time, OAO does not have a timeframe for when staff will be able to return to the office on a more regular basis.

Pursuant to Local Rule IA 1-4 and in the interests of justice, the Commissioner hereby requests that she be relieved of the requirement of providing a CD copy of the CAR for the Court. The Commissioner will file the e-CAR under seal such that the Court and counsel of record can access the CAR through CM/ECF. This will allow for the case to move forward without delay.

CONCLUSION

Despite diligent efforts to ameliorate the impacts of the pandemic, it continues to impact the Commissioner's ability to process SSA disability appeal cases, including the ability to prepare CD copies of CARs. The Court should exercise its discretion by waiving the requirement to provide the Court with a CD copy of the CAR.

Dated: November 22, 2021

CHRISTOPHER CHIOU
Acting United States Attorney

/s/ Allison J. Cheung
ALLISON J. CHEUNG
Special Assistant United States Attorney

IT IS SO ORDERED:


UNITED STATES MAGISTRATE JUDGE

DATED: November 22, 2021

appointments for critical issues.”), p.5: *Occupancy* (“SSA offices remain closed to all individuals except those approved by management including both employees and a limited number of visitors with scheduled appointments.”).